Leading-Edge Software

Centricity™ Physician Office – Practice Management* (PM) is designed to fit your current processes, size and structure, providing an easily adaptable solution as individual as your practice. As an official Microsoft® Certified Partner, we work directly with Microsoft's Healthcare division to take full advantage of the latest software innovations.

Customer Driven

The flexible design of Centricity Physician Office – PM conforms to the way your practice does business today. And because it runs on any Windows® compatible hardware platform, you can add hardware in affordable increments as your practice grows. Centricity Physician Office – PM's multitasking capabilities and friendly graphical user interface shorten the learning curve so that new users can be up and running in days, not weeks or months.

Centricity Physician Office – Practice Management

Designed for Microsoft® Windows® XP

Industry Standard

Since its inception in 1993, Centricity Physician Office – PM was built from the ground up as a 100% pure Microsoft-based solution. Centricity Physician Office – PM has earned the Designed for Microsoft Windows XP certification, which means that it has been thoroughly tested by Microsoft and offers enhanced quality, features, ease of use and consistency to your practice.

Open Architecture

Centricity Physician Office – PM is built to interface with thousands of other Windows applications, allowing you to integrate custom features much more easily than with any of the UNIX and DOS-based practice management systems.

Regulatory Compliance

At GE Medical Systems, we are fully involved in the HIPAA process. We have developed and tested electronic claim and remittance formats according to HIPAA requirements for electronic transactions. And, as new regulations come out, we will be ready and so will you.

Appointment Scheduling & Tracking

- Schedule and view office visits for multiple doctors, treatment rooms, and special equipment
- Customize time schedules and restrict time slots
- View appointments in daily, weekly or list format
- Appointment slots are color-coded for quick reference (including patient check-ins)
- Track cancelled appointments (e.g., no-show, rescheduled, etc.)
- Automatically receive warnings when booking appointments:
  – exceeded or expired referrals
  – workers' compensation
  – collections
  – deductibles not met
  – patient warnings
- Easily book recurring appointments
- Handle no-charge appointments
- Track workers' compensation, industrial and personal injury
- Quickly search for the next available appointments or groups of related appointments
- Search ahead in increments of time (days, months, etc.) to future appointments
- Modify appointment information with a few keystrokes

Patient Information Management

- Identify guarantor and/or insured party(ies) for each patient
- Unlimited insurance carriers/ insured parties per patient
- Attach scanned images to each patient file
- Assign financial class per patient
- Assign billing codes per guarantor
- Designate primary and referring physicians
- Track level of coverage and patient's responsibility at every step of the process
- Update patient demographics in real time
- Track patient's e-mail address
- Track medical record numbers
- Supports Canadian provinces and postal codes
- Add patient notes, appointment notes, and/or billing notes
- Track patient contact information
- View statement information
- Access a patient appointment for rescheduling purposes

Financial Management

- Visit selection criteria
- Custom charge sets for fast and easy entry of commonly used diagnoses/procedure codes; append charge sets on a single visit
- Up to nine diagnoses per visit
- Unlimited fee schedules for easy tracking of fees, costs and allowed amounts by procedure; unlimited managed care fee schedules
- Easy entry of modifiers, place of service (POS) and type of service (TOS) codes
- Automated charge tickets virtually eliminate input errors
- Capitation accounts management
- Search database for all procedures used in the system
- Handle multiple physicians,

- specialists and locations
- Automatic tracking of visit statuses until paid
- Locate visits by patient and/or guarantor
- Estimate patient responsibility for collection at time of service

Inventory

- Track an unlimited number of directory items
- Print concise reorder reports
- Charge tax where applicable

Anesthesia

- Automatic "time to unit" calculations and concurrency determination for medically directed services
- Flexibility to bill your anesthesia claims properly both on paper and electronically
- Print reports showing start and stop times, procedures, and time and modifier unit charges
- Calculate expected payments using carrier's expected pay rate per unit

Filing Claims & Reporting

- Electronic Data Interchange (EDI)
- Electronic claims remittance
- Electronic eligibility verification
- Electronic statements
- Electronic claims status
- Insurance paper claims (HCFA-1500 and UB-92)
- Track filing of claims and carrier edits
- File claims selectively (all claims or a specific claim)
- Submit secondary claims electronically

Payment Posting

- Apply deposits to a visit
- Post zero dollar payments
- Auto-distribute payments
- Distribute payments by exception for quick entry
- Automatically calculate alloweds and withholds
- Transfer monies between insurer and patient
- Post unlimited payments, adjustments and transfers at the same time
- Set up your system to mimic your Explanation of Benefits (EOB)

Accounts Receivables & Collections

- Track amounts charged, expected payment, amount paid, adjusted, or refunded, and any balance due
- Work unpaid visits, overpaid visits, and/or NSF payments
- View visit and payment history by either patient or guarantor
- View summary of all outstanding receivables and "drill down" to review line item details such as payments and adjustments
- Use flexible parameters available for moving unpaid visits into collections
- Track contact dates

Reports

- Over 100 reports ranging from patient lists to financial analysis
- Print statements and claim forms on demand, saving dozens of hours each month on reporting
- Print reports one at a time or tag and print in a batch (all at one time); use filters to limit report printing based on various criteria (e.g., date range, facility, doctor, company, etc.)
- Transaction-based aging reports can be run at any time
- Easily customize reports with integrated designer
- On-screen previewing

Administrative Management

- Assign confidentiality levels to data by assigning "functional" security levels using advanced passwords
- Specify required fields
- Easily customize selections list to fit your specific practice needs
- Allocation sets specify co-pay and allocation percentage for either a single procedure or a range of procedures; handle different copays on a per-procedure basis
- Create and store referring physician identification based on insurance carrier; designate a procedure such as using the treating doctor as the referring physician; designate a referring physician be required at the visit level by procedure code
- Create an unlimited number of fee schedules; calculate fee increases and decreases by a specific percentage
- Effective/expiration dating available for all fee schedules, procedures and diagnosis codes
- Identify purchased services by procedure
- Map the standard type of service (TOS) and place of service (POS) codes to custom codes required for each insurance carrier

Documentation

- Online help
- Computer Based Training (CBT)

Options

- CPT codes
- ICD-9 codes
- HCPCS codes
- Anesthesia codes
- Insurance carriers (over 6,000 insurance and Medigap carriers with names, addresses and phone numbers)

Technical Support

- We and our Value Added Resellers (VARs) offer staffed technical support; contact your sales representative for available support options
- Access to secure.millbrook.com which includes a Knowledge Base and other online resources

Training

- User training
- Advanced user training
- Onsite training

Consulting Services

- Custom reports and custom reports training
- Custom conversions and integration

DATAFUZION™

Empowering Healthcare Management

For more information on how DataFuzion can help you, visit us online at www.datafuzion.com, e-mail us at df-sales@datafuzion.com or call us toll free at (888) 703-4507